

**JOINT WASTE DISPOSAL BOARD**  
**26 JANUARY 2018**  
**(11.00 am - 1.15 pm)**

Present: Bracknell Forest Borough Council  
Councillor Mrs Dorothy Hayes MBE  
Councillor Iain McCracken

Reading Borough Council  
Councillor Tony Page  
Councillor Liz Terry

Wokingham District Council  
Councillor Norman Jorgensen

Officers Steve Loudoun, Bracknell Forest Council  
Alison Bell, Reading Borough Council  
Josie Wragg, Wokingham Borough Council  
Grace Bradbrook, re3 Principal Finance Officer  
Oliver Burt, re3 Strategic Waste Manager  
Sarah Innes, Reading Borough Council  
Monika Bulmer, re3 Marketing and Communications Officer

**24. Declarations of Interest**

There were no declarations of interest.

**25. Minutes of the Meeting of the Joint Waste Disposal Board**

**RESOLVED** that the minutes of the meeting of the Board held on 13 October 2017 be approved as a correct record and signed by the Chairman.

Arising on the minutes, the Board noted that:

- Work was progressing on the formal change notice for food waste collections. It had been Agreed at Wokingham Borough Council's Executive on the 25 January that they would be going ahead with Food Waste collection and hoped to have this in place from April 2019.
- From Monday 12 February 2018 there would be a mail shot regarding the new plastic recycling, sent out to all residents in the Re3 partnership. These would take between 7 -10 days for all residents to receive and included a letter informing what the changes were, FAQs, a leaflet detailing what was recyclable and a leaflet setting out why recycling was important. Clear plastic takeaway containers would be recyclable.

Monica would provide all Members with the final version of the letter and leaflets electronically.

The changes would be implemented from the first collection after the letter had been received.

- Compost sales from the recycling centres would be going ahead in the early part of 2018. FCC were in discussions with legal surrounding setting the costs of the compost bags. Advice given had indicated that FCC should not make a

loss or a profit and nor were they allowed to undercut the market, a price of £3 per 40L bag had been suggested, which was inline with other local retailers. The bags would be branded as “Re3 Grow” and sold outside the front of the recycling facilities and there were no planning or licensing issues.

Members were supportive of the idea but wished for more detail to be provided around the haulage of the compost. Oliver Burt confirmed that a paper would be circulated to Members outside of the Board Meeting.

26. **Urgent Items of Business**

There were no urgent items of business.

27. **Commencement of meeting and presentation by Paul Taylor, Chief Executive of FCC Environment**

A presentation was given by Paul Taylor, Chief Executive of FCC Environment and Adrian Clarke, General Manager of re3 Ltd, which would be circulated to the Board Members.

This covered:

- An overview of the waste industry.
- The impact of Brexit.
- FCC thoughts on the Governments 25 year plan.
- The impact on Chinas decision to restrict recycling.

28. **Progress Report**

The Board received a progress report updating it on delivery of the re3 Joint Waste PFI Contract. The report covered:

- Review of Charging Structure for Non-Household Waste
- Green Machine Service Level Agreement
- Marketing and Communications Review

The Board was advised that:

- The review of charging had gone well and the feedback had been positive from residents.
- The SLA for paint sales had been agreed and marketing would begin. This would be publicised on the sites by the meet and great staff.
- The message of why glass is not part of the kerbside collection needed to be repeated and promoted throughout the three Boroughs.

**RESOLVED** that Members noted the contents of this report.

29. **Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 8 and 9 which involve the likely disclosure of exempt

information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)

30. **Contract Review Report**

The Joint Waste Disposal Board received a report briefing them on the contract savings project related to the re3 Joint Waste PFI Contract.

The re3 Board were familiar with the process as they had received reports in January & April 2017 on the project.

The PID described specifically how it proposed to approach the deliver of the target savings. A table breaking down the potential contract savings and options was included within the report.

**RESOLVED** that:

- i. Members noted the contents of the report.
- ii. Members approve the Project Initiation Document for the re3 Contract Savings Project.

31. **Financial Management Report**

The Members received a report briefing them on the Partnership's current financial position.

Arising from the report it was noted that:

- There had been a net underspend which was reflected in each Council's budget.
- The December tonnage had been lower than expected at Longshot Lane, but it was expected that this would balance out in January.
- The third draft of the 2018/19 budget had been included with the report, the re3 Principal Finance Officer had met with each Council's relevant accountant to approve the budget.
- Members decided against commencing with measures to accept trade waste (for a charge) at the Recycling Centres. Members requested that a desk top exercise be undertaken regarding housing growth verses recycling capacity.
- Four options were presented regarding the charges for non- household waste, with Members recommending to increase the charges inline with inflation but requested to look at it again in six months time.
- Members requested that a presentation be given at the next meeting regarding the recycling rate and how other Local Authorities were recording this.

**RESOLVED** that:

- i. Members noted the Partnership's financial position for the year to date.
- ii. Members recommended to increase charges for non- household waste inline with inflation.

32. **Date of the Next Board Meeting**

The Board noted that its next meeting would be held at 11am on Friday 27 April 2018 at Wokingham Borough Council.

**CHAIRMAN**